L7 HOTELS
BY LOTTE

Hotel Reservation Form for

UNIS IIA2025

Please return this Hotel Reservation Form to **RESERVATION DEPARTMENT** Email: **Rsv.L7westlake@lottehotel.com** or **dungnp@lotte.vn** Tel: (84)-243-333-9000

1. YOUR DETAILS Please complete in block capitals

Family name:		**Given name:**		**Title:**	
Company:					
Tel (direct line):		**Fax:**		**Email:**	

2. YOUR REQUIREMENT Please tick your options

Room Type	Rate		Number of Room Requested
Superior	VND3,000,000++/room/ night (01 person) VND3,500,000++/room/ night (02 persons)		
Superior Lake view	VND3,500,000++room/ night (01 person) VND4,000,000++room/ night (02 persons)		
Superior Double Club floor	VND4,250,000++/room/ night (01 or 02 person)		
Superior Double Club floor Lake view	VND4,750,000++/room/ night (01 or 02 person)		
Arrival Date:		Departure Date:	

Rate include

- Buffet breakfast at Layered Restaurant
- Complimentary high-speed internet
- Complimentary access to our facilities as: Gym, Sauna, Steam, Infinity Swimming Pool
- Complimentary tea/coffee and two bottles of drinking water set up in room

Note: The above rates are exclusive of 5% Service charge & then Government Tax per room per night.

L7 WEST LAKE HANOI BY LOTTE

A: Alley 683, Lac Long Quan Street, Phu Thuong Ward, Tay Ho District, Hanoi, Vietnam

T: (84) 243 333 9000 **E**: Rsv.L7westlake@lottehotel.com

L7 HOTELS
BY LOTTE

3. TO GUARANTEE YOUR ROOM

Terms & Conditions:

1. Cancellation policy after booking confirmed is as below:
   o 60 days or greater: no cancellation fee
   o 59 – 16 days: 1st night to be charged
   o Within 15 days to arrival: full charge for all cancelled nights
2. No-show: full stay shall be charged
3. Standard check-in time is from 15:00 and check-out time is at 12:00 noon.
4. Early check-in is free of charge subject to availability. A full night charge for early check in before 10:00; 50% of one night charge for early check in after 10:00.
   50% of the one night charge for late check-out till 18:00. A full night charge for late check-out after 18:00

Type of card:	VISA	AMEX	MasterCard	DINERS	JCB
Card number:					
Expiry Date:			Name on Card:		
Singature of Cardholder to guarantee room:					

4. CONFIRMATION To be complete by the hotel (OFFICIAL USE ONLY)

- This section will be completed by the hotel who will then fax or email the whole form back to you

We are pleased to confirm the above booking		Date of Confirmation:	
Group code:		Confirmed by:	
Reservation number:		Hotel stamp (for faxed copy only)	

Thank you very much for your reservation. We look forward to welcoming you to L7 West Lake Hanoi by Lotte!

L7 WEST LAKE HANOI BY LOTTE

A: Alley 683, Lac Long Quan Street, Phu Thuong Ward, Tay Ho District, Hanoi, Vietnam

T: (84) 243 333 9000 **E**: Rsv.L7westlake@lottehotel.com